

## Risk of Exposure to COVID-19 Stay Home Stay Safe

### Rules for the Construction Industry

1.	Mandatory temperature checks of all workers before they leave their home. If a worker has a temperature above 99.6 degrees Fahrenheit, then they are prohibited from going to work and must remain at their residence.	All employees need to be clear of this MANDATORY rule and the enforcement of these rules. If they show up for work with a temperature of 99.7 or above, they will be sent home immediately and written up for not complying with this MANDATORY rule.
2.	Temperature checks of all workers with a forehead thermometer at the construction site before they may begin work. If an employee or contractor has a temperature above 99.6 degrees Fahrenheit, then they are to be sent home immediately.	This temperature check must be documented on the sign in sheet to ensure compliance of the “Stay Home Stay Safe” Order.
3.	Implement shift work.	As of now our hours of 7:00am to 3:30pm will remain the same. Project Managers / Supervision may implement shift work if the job requires.
4.	Limit crossover of subcontractors.	We need to do our due diligence to work in areas that are isolated from other contractors and maintain the “6-foot” rule.
5.	Prohibit gatherings during meals or breaks.	Maintain the “6-foot” rule.
6.	Keep a 6-foot distance between people at all times, unless the work being performed requires multiple individuals for the safety of the workers.	If required to work in close proximity of other workers, some form of Personal Protective Equipment (PPE) must be used. With the shortage of dust masks, a bandana is the next best thing we can do to help minimize the spread of the virus.
7.	Do not use a common water cooler. Provide individual water bottles or instruct workers to bring their own.	We are already doing this on all our jobsites with water bottles. Century is currently providing water bottles as supplies last and are available. To help assist Century Mechanical with this challenge, we are asking all of our employees to bring their own water bottles or clearly marked, individualized water coolers.
8.	Allow non-essential personnel to work from home when possible.	All Plumbing / HVAC / Field personnel who work for Century Mechanical are considered “Essential Personnel” per Homeland Security’s Cyber & Infrastructure Department under “Critical Infrastructure Sectors”.
9.	Provide soap, water, and hand sanitizer in the workplace and all restrooms. Ensure that adequate supplies are maintained.	Century has ordered hand sanitizer and cleaning supplies for all jobsites. We will make arrangements for these items to be delivered once they have arrived. Please implement / utilize these products.
10.	Mandatory handwashing of at least twenty (20) seconds for workers, using Century provided soap & water or hand sanitizer, during the following:	<ul style="list-style-type: none"> <li>• Before workers begin work;</li> <li>• After workers remove gloves;</li> <li>• Before and after the use of shared items such as tools or multiuser devices;</li> <li>• Before and after any meal or restroom breaks; and</li> <li>• After a worker’s shift or work time ends.</li> </ul>
11.	Mandatory rest breaks every four (4) hours worked so workers may follow hygiene guidelines.	Superintendents will need to train all employees on how to follow these specific hygiene guidelines. Hygiene Guidelines will need to be posted in all job trailers and Connex storage trailers.
12.	Provide one (1) working flushing toilet for every fifteen (15) workers on site or one (1) outdoor portable toilet for every 10 workers on site.	Verify with General Contractors that there will be adequate numbers of flushing or portable toilets, hand washing and hand sanitizing stations on site per the mandated guidelines.
13.	There will be no adverse action taken against an employee who has been quarantined, or advised to self-quarantine, due to possible exposure to coronavirus.	Century Mechanical employees who believe they need to be quarantined for any reason are required to communicate with Management so that we can discuss your situation. Please contact Diane Mills immediately. (817-293-3803 or <a href="mailto:dmills@centurymech.com">dmills@centurymech.com</a> )
14.	Designate a COVID-19 safety monitor on each site who has the authority to enforce these rules.	Superintendents on the jobsite will be the designated COVID-19 safety monitor, unless the Superintendent designates a responsible person who has been approved by the Project Manager. There must always be once COVID-19 safety monitor on the jobsite while employees are working.

**Enforcement.** Failure to strictly comply with this Order can result in penalties. Additionally, the general contractor and non-compliant subcontractor can be removed from the essential business list. Please take these precautions seriously. We want to continue to do our jobs safely and these precautions must be in place and enforced to ensure that we are providing our employees with a safe work environment. If you have any questions or concerns regarding any of the above rules, please contact Jeff Sullivan 817-781-6116 or Diane Mills 817-293-3803.

**Note:** Some Counties and Cities may be different. We will continue to work closely with the General Contractor to ensure we are abiding by the “Stay Home Stay Safe” Order/Essential Business for the County and City in which we are working. We will also continue to make any changes as they develop for each individual County and City.